**Flint Hills Regional Transit Administration Board of Directors**

**Special Board Meeting Minutes – June 24, 2015**

**Manhattan City Commission Room**

**Manhattan, KS**

Present from Board of the Regional Council: **Ben Bennett,** Geary County; **Robert Boyd** (*for Ben Wilson*), Riley County; **Karen McCulloh**, City of Manhattan**; Dee McKee,** Pottawatomie County; **Mike Ryan,** City of Junction City.

Absent from the Board: **Derek Jackson**, Kansas State University; (**Non-Voting Members)** Federal Transit Administration, Fort Riley & Kansas Department of Transportation.

Present from FHRTA/FHRC Staff Support: **Sondra Clark,** Transit Administrator/Mobility Manager; **Unique Hiram**, Administrative Manager; and **Gary Stith**, FHRTA Secretary.

Guests:  **Linda Morse,** City of Manhattan Commissioner.

**WELCOME AND INTRODUCTIONS:**

* Ben Bennett, FHTRA Vice-Chair, called the meeting at 2:47 p.m.

**PUBLIC COMMENT PERIOD:**

* None at this time.

**PUBLIC HEARING AND ACTION ITEMS** (Approval of FTA Documents)**:**

* Title VI Program – Member Karen McCulloh motioned to approve the Title VI Program. Member Mike Ryan seconded. The motion was carried unanimously.
* Disadvantaged Business Enterprise (DBE) Program – Member Karen McCulloh motioned to approved the DBE Program. Member Mike Ryan seconded. The motion was carried unanimously.
* DBE Goal Setting Methodology – Member Mike Ryan motioned to approve the DBE Goal Setting Methodology. Member Karen McCulloh seconded. The motion was carried unanimously.

**PUBLIC HEARING AND ACTION ITEMS** (Approval to Sign FTA Documents)**:**

The Public Hearing was opened. There were no public comments. Ben Bennett closed the public hearing.

* FTA Fiscal Year 2015 Certifications and Assurances – Member Robert Boyd motioned to have FHRTA Chair Derek Jackson sign the FTA Fiscal Year 2015 Certifications and Assurances. Member Mike Ryan seconded. The motion was carried unanimously.
* Certification of Restrictions on Lobbying – Member Robert Boyd motioned to have FHRTA Chair Derek Jackson sign the Certification of Restrictions on Lobbying. Member Karen McCulloh seconded. The motion was carried unanimously.
* FHRTA Title VI Assurances – Member Robert Boyd motioned to have FHRTA Chair Derek Jackson sign the FHRTA Title VI Assurances. Member Karen McCulloh seconded. The motion was carried unanimously.
* Part A: Department of Transportation Title VI Assurance – Member Karen McCulloh motioned to have FHRTA Chair Derek Jackson to sign the Part A: Department of Transportation Title VI Assurance. Member Robert Boyd seconded. The motion carried unanimously.
* Part B: Contract Assurances – Member Robert Boyd motioned to have FHRTA Chair Derek Jackson to sign the Part B: Contract Assurances. Member Karen McCulloh seconded. The motion was carried unanimously.
* Objectives and Policy Statement (Section 26.1.26.23) – Member Robert Boyd motioned to have FHRTA Chair Derek Jackson the Objectives and Policy Statement.

**UPDATES:**

* No updates at this time.

**DISCUSSIONS:**

* No further discussion items at this time.

**FUTURE MEETINGS, TIME AND PLACE:**

* The next scheduled board meeting is July 15, 2015 at 4:30 p.m.

**ADJOURNMENT:**

* Vice-Chair Ben Bennett motioned for the meeting to be officially adjourned at 3:05 p.m. Member Dee McKee seconded. The motion was carried unanimously.